

### **AMAZING INDIVIDUALS WORKING FOR POSITIVE PEOPLE at AIDS Healthcare Foundation!**

Does the idea of doing something that really makes a difference in people's lives while being well compensated intrigue you? Are you looking to work for an organization that encourages growth and success from each and every one of its employees? If so, AIDS Healthcare Foundation is the place for you!

Founded in 1987, AIDS Healthcare Foundation is the largest specialized provider of HIV/AIDS medical care in the nation. Our mission is to provide cutting edge medicine and advocacy, regardless of ability to pay. Through our healthcare centers, pharmacies, health plan, research and other activities, AHF provides access to the latest HIV treatments for all who need them. AHF's core values are to be:

- Patient-Centered
- Value Employees
- Respect for Diversity
- Nimble
- Fight for What's Right

### **STILL INTERESTED? Please continue!**

AIDS Healthcare Foundation is currently seeking an HIV Testing Counselor to work as a part-time, regular employee for our Miami Dade Prevention Contract. We offer a competitive hourly rate, excellent benefits and a great work environment.

#### **Essential Duties & Responsibilities**

Includes the following:

- Understands and implements operating policies and procedures.
- Conducts HIV Pre and Post Test Counseling.
- Elicits from clients HIV risk history including, but not limited to, demographic information, sex history, drug and alcohol use, and past STD infections.
- Administers oral or fingerstick tests to detect HIV antibodies.
- Collects and processes specimen samples in accordance with National, State, and Local guidelines.
- Provides health education and individual risk reduction counseling sessions.
- Promotes healthy sexual behaviors and praises risk reduction plans adopted by clients.
- Conducts test result disclosure and post disclosure counseling as needed and required.
- Offer clients local community and medical referrals as needed.
- Documents all required information for reporting purposes.
- Other duties may be requested as needed.

#### **Participation in AHF Meetings/Committees**

Attends testing counselors meeting. Attends other meetings as assigned.

#### **Supervisory Responsibilities**

This job has no supervisory responsibilities.

#### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **Education and/or Experience**

One year certificate from college or technical school; or three to six months related experience and/or training; or equivalent combination of education and experience.

#### **Computer/Software Skills & Abilities**

Should have knowledge of Word Processing software.

#### **Language Skills**

Ability to read and interpret guidelines such as safety rules, universal precautions, operating and maintenance instructions, and program manuals. Ability to document extensive reports accurately. Ability to speak effectively in a group setting.

#### **Other Skills & Abilities/Qualifications**

- Bilingual (Spanish/English) strongly preferred.
- Sensitivity to the issues surrounding HIV and AIDS.
- Familiarity in working with the Transgender population.
- Ability to work with minimal supervision.
- Skill in communicating openly on sexual topics without prejudice.
- Must be primarily available to work on weekday, evenings, and weekends.
- Must have reliable transportation with liability insurance.
- Must be able to drive to different testing sites.
- Must be able to maintain confidentiality.

#### **Certificates, Licenses and Registrations**

- Current Florida HIV Pre and Post Test Counselor Certification.
- Valid Florida driver's license and proof of liability insurance.
- Current Certification in Phlebotomy preferred.

**If you are interested in this amazing opportunity, please apply at [www.aidshealth.org/careers](http://www.aidshealth.org/careers) for immediate consideration.**

**AHF IS AN EQUAL OPPORTUNITY EMPLOYER**